



## CASTRO/UPPER MARKET COMMUNITY BENEFIT DISTRICT

### AGENDA

DATE: Thursday April 12, 2018  
TIME: 6:00 p.m. – 8:00 pm  
PLACE: 501 Castro St. 2<sup>nd</sup> floor (above the Bank of America)

1. **CALL TO ORDER AND INTRODUCTIONS 6:00 PM**
2. APPROVE FEBRUARY 8, 2018 CBD BOARD MEETING MINUTES *Action*
3. ANNOUNCEMENTS/REPORTS (5 min)
  - A. EXECUTIVE DIRECTOR'S REPORT
  - B. PRESIDENT'S REPORT
4. COMMITTEE REPORTS
  - A. EXECUTIVE COMMITTEE REPORT (40 min.) *Discussion & Vote*
    1. Bylaws Amendments – *Discussion*
    2. CBD Renewal – Discussion, vote to select Renewal Committee members
    3. Nomination & Vote Jim Laufenberg Secretary of Board after Pauline Scholten resigned
    4. Motion to temporarily waive 3 months committee participation practice before applicant is up for board approval
    5. Motion to Approve board applicant Chad Beecher
    6. Motion to rescind prior direction on board action from the February 8, 2018 board meeting and consideration of the following items at a public meeting:
      - a) Discussion & Vote (Motion) to remove Scott James from board of directors
      - b) Discussion & Vote (Motion) to give Executive Committee authority to enter into contract with legal counsel for up to \$5000 retainer for issues related to Brown Act, Sunshine Ordinance, Public Records Act, and 549A lease and sublease
    7. Update on Potential Base of Operations Move to 693 14<sup>th</sup> Street
    8. Update on 549A Lease and sublease
    9. Discussion of Sunshine Ordinance Complaint Received
  - B. SERVICES COMMITTEE (20 min.)
    1. Motion to Approve Contract Amendment for Castro Cares 2016: take off PHFE and replace with SF AIDS Foundation and time extension until November 30, 2018

2018

2. Motion to Approve \$175,000 Contract with OEWD for Castro Cares
  3. Motion to Approve Request of \$60,000 for Castro Cares Case Manager January – June 2019
  4. Motion to Approve adding up to \$7000 to the Castro Cares 2018 contract to fund the Big Belly program which includes \$1500 for maintenance costs.
  5. New Block By Block 3 Year Contract
    - a) Budget discussions re: amount of steam cleaning
  6. Motion to Approve Contract for \$1750.50 with Big Belly for 5 Big Belly trashcan at distinct locations within the City of San Francisco's FixIt boundaries.
- C. FINANCE COMMITTEE (30 min.) Discussion & Vote
1. Review 3rd Quarter Financials
  2. Motion to Approve 2016 Form 990
  3. Motion to Approve 3.6% CPI Increase for FY 2018-19
  4. Discussion and Review Draft FY 2018-19 Budget
  5. Motion to Approve allocating \$5,506 from contingency for FHMP Project Manager
  6. Motion to Approve Amendment to Erin Elliott's contract for Project Manager for FHMP for \$25,000
- D. DISTRICT IDENTITY & STREETScape COMMITTEE REPORT
1. Motion to Approve \$125,000 12 month contract with OEWD for Jane Warner Plaza Improvements
  2. Motion to Approve the Community Challenge Grant Contract for \$100,000 to fund improvements to Pink Triangle Memorial & Park once SF Public Works and Susan Martin have removed their cease and desist orders related to the Eureka Valley Foundation and all parties have collaborated on the improvements and have signed an agreement with the Castro/Upper Market Community Benefit District documenting their support for the plan and the grant and collaboration.
  3. Motion to Approve MOU with the Eureka Valley Foundation outlining the relationship between the Eureka Valley Foundation and the Castro/Upper Market Community Benefit District related to Pink Triangle Memorial & Park.
  4. Motion to Approve supporting FHMP and joining as a partner organization
  5. Motion to Approve Fiscal Sponsorship of Friends of Harvey Milk Plaza
  6. Motion to Approve \$250,000 Contract with Perkins Eastman for Conceptual Design Phase of FHMP project
  7. Collecting & Holding Donations (discussion and possible vote)
    - a) Discussion of issues, concerns
    - b) Relationship with Horizons Foundation
- E. LAND USE COMMITTEE REPORT (5 min)
1. Update Neighborhood Communication

2. Motion to Support Castro Animal Clinic at 100 Church St.

6. GENERAL PUBLIC COMMENT 7:10 (5min)

7. MOTION TO ADJOURN

The CBD's board is made up of volunteers, many of whom own property in the district and/or are business owners in the district. Others live in the Eureka Valley/Castro neighborhood and have a history of commitment to making it a better place to live, visit, and work. None of the board members are compensated.

The CBD's mission is to improve the quality of life in the district by supplementing services performed by the city and county of San Francisco. Those services include but are not limited to street cleaning, greening, neighborhood beautification, and public safety.

The CBD is funded by a special assessment approved by and paid by property owners in the district. It receives no public tax dollars. The assessments appear on property tax bills, are collected by the San Francisco Assessor's Office, and forwarded by that office to the CBD.

Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided. If, when a member of the public speaks, the Chair asks him or her to introduce themselves, it is done as a matter of courtesy. If the speaker does not wish to do introduce himself/herself, he/she is free to decline.

Members of the public are welcome at all board meetings and committee meetings except for closed sessions as allowed for in the California Brown Act.

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About Public Comment

Public comment is taken on every agenda item, after board discussion, but before the board vote. Public comment at this time is limited to the specific agenda item. In general public comment will be limited to 2 minutes per person per item, and 6 minutes total per item. **These limits may be modified by the Chair at his/her discretion.**

General Public Comment is used for remarks to the Board about items not on the agenda, but related to the Castro CBD's business. General public comment, scheduled as Item 4 on the agenda for this meeting, to be called in order but no later than 7:25pm.

Members of the Board are not permitted to discuss items not on the agenda. Therefore, during general public comment, there is no discussion, notes will be taken on comments.

Pursuant to Section 54957.9 of the Brown Act, the Board shall exclude or remove all persons who willfully cause a disruption of a meeting so that the meeting cannot be conducted in an orderly manner.

If, due to a disability, you require accommodations to attend this meeting, please contact Andrea Aiello – (415) 500-1181.