



CASTRO/UPPER MARKET COMMUNITY BENEFIT DISTRICT

BOARD MEETING AGENDA

DATE: Thursday August 9, 2018
TIME: 6:00 p.m. – 8:00 pm
PLACE: 501 Castro St. 2nd Floor

- 1. CALL TO ORDER AND INTRODUCTIONS 6:00 PM**
2. APPROVE JUNE 14, 2018 CBD BOARD MEETING MINUTES
3. ANNOUNCEMENTS/REPORTS
 - A. EXECUTIVE DIRECTOR'S REPORT
 - B. PRESIDENT'S REPORT
 - C. GUESTS– Supervisor Mandelman, Bryon Heinrich Man Dance
4. COMMITTEE REPORTS
 - A. EXECUTIVE COMMITTEE REPORT
 1. Assign Executive Committee duties of Nominating Committee effective with bylaws amendment June 14, 2018.
 2. Discussion and consideration for approval Justine Shoemaker for CBD board member.
 - B. FINANCE COMMITTEE REPORT
 1. Discussion and Review Q4 Financial Statement
 2. Discussion and consideration for authorization FY 2018-19 Budget
 3. Discussion and consideration for authorization of contract with RINA Accountancy for \$8250 for CPA Review and Tax preparation
 - C. DISTRICT IDENTITY & STREESTCAPE IMPROVEMENT REPORT
 1. Report back
 2. Discussion and consideration for authorization Jane Warner Plaza Improvement contract for \$125,000 for FY 18-19
 3. Progress on Retreat Objectives
 - D. LAND USE COMMITTEE REPORT
 1. Discussion and consideration for authorization to support the CU for MSpa
 2. Discussion and consideration for authorization to support a Type 42 ABC license for Fig & Thistle
 3. Update on Kantine's request for outdoor furniture
 - E. SERVICES COMMITTEE REPORT
 1. Discussion and consideration for authorization Block By Block 2.5 year contract for \$385,146 per year. This budget includes funding from assessments, grants and affiliate memberships.

2. Discussion and consideration for authorization contract with Hayes Valley Neighborhood Association for 48 hrs/week cleaning services for \$80,576. This would be an amendment to our Block By Block contract and includes 10% CBD overhead charge.
3. Discussion and consideration for authorization contract with Patrol Special Police for \$15,600 for FY 18-19 and \$22,200 from Castro Cares donations. Total contract for Castro Cares to be signed upon receipt of approved OEWD contract (additional \$61,021).
4. Discussion and consideration for authorization Castro Cares contract for \$175,000 for FY 18-19
5. Discussion and consideration for authorization, contract with SFAF for \$28,000 for 3 months of intensive outreach program with Castro Cares, total contract for \$64,000 to be signed upon receipt of approved OEWD contract.
6. Castro Cares update

F. Renewal Committee

1. Discussion and consideration for authorization mandatory survey.
2. Discussion and consideration for authorization RFP for renewal consultant.

5. GENERAL PUBLIC COMMENT (on items not on the Agenda, but relevant to the Castro/Upper Market Community Benefit District).

7. MOTION TO ADJOURN

A. PUBLIC COMMENT ON CLOSED SESSION

B. CLOSED SESSION: EXECUTIVE DIRECTOR ANNUAL REVIEW AND BENEFITS

The CBD's board is made up of volunteers, many of whom own property in the district and/or are business owners in the district. Others live in the Eureka Valley/Castro neighborhood and have a history of commitment to making it a better place to live, visit, and work. None of the board members are compensated.

The CBD's mission is to improve the quality of life in the district by supplementing services performed by the city and county of San Francisco. Those services include but are not limited to street cleaning, greening, neighborhood beautification, and public safety.

The CBD is funded by a special assessment approved by and paid by property owners in the district. It receives no public tax dollars. The assessments appear on property tax bills, are collected by the San Francisco Assessor's Office, and forwarded by that office to the CBD.

Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided. If, when a member of the public speaks, the Chair asks him or her to introduce themselves, it is done as a matter of courtesy. If the speaker does not wish to do introduce himself/herself, he/she is free to decline.

Members of the public are welcome at all board meetings and committee meetings except for closed sessions as allowed for in the California Brown Act. Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided.

About Public Comment

Public comment is taken on every agenda item, after board discussion, but before the board vote. Public comment at this time is limited to the specific agenda item. In general public comment will be limited to 2 minutes per person per item, and 6 minutes total per item. **These limits may be modified by the Chair at his/her discretion.**

General Public Comment is used for remarks to the Board about items not on the agenda, but related to the Castro CBD's business. General public comment, scheduled as Item 4 on the agenda for this meeting, to be called in order but no later than 7:25pm.

Members of the Board are not permitted to discuss items not on the agenda. Therefore, during general public comment, there is no discussion, notes will be taken on comments.

Pursuant to Section 54957.9 of the Brown Act, the Board shall exclude or remove all persons who willfully cause a disruption of a meeting so that the meeting cannot be conducted in an orderly manner. "Disruption" includes personal attacks, physical threats, derogatory, offensive, insolent, threatening, slanderous, obscene, etc. comments directed at members of the Board, the CBD's Executive Director and/or Administrative Staff Person, guests, or members of the public. Disruption also includes boisterous or other behavior that prevents the meeting from continuing in an orderly fashion. This behavior is to be distinguished from comments which are critical but are delivered in a manner which is not disruptive to the meeting and non-threatening.

Members of the public can also contact the Castro/Upper Market Community Benefit District's Executive Director and request agenda items be added to the Board meeting. The Executive Director can be contacted at 415-500-1181 or via email: execdirector@castrocbd.org

If, due to a disability, you require accommodations to attend this meeting, please contact Andrea Aiello – (415) 500-1181.