

Castro/Upper Market CBD
Executive Committee Meeting
January 4, 2018 Minutes

Committee Members Present: President Chase Chambers, Vice President Alan Lau,
Treasurer Alex Harken

Staff/Guests: Andrea Aiello, Executive Director, Chris Corgas

Members of public present: John Goldsmith

- I. Introductions/Brown Act: All introduced themselves and reviewed Brown Act. Meeting called to order 9:05 a.m. **Motion** (AL1, AH2) Approve both December 12th Executive Committee minutes. Call for public comment, there was none. Motion approved.
- II. CBD Renewal: Chris Corgas presented to Exec. Committee on CBD renewal. The Castro/Upper Market Community Benefit District is up for renewal December 2020. The last assessments to be received will be in the spring of 2020 and services are provided through December 31, 2020. If the CBD is not renewed, the services end on this date. Chris reviewed the steps to take. First step is to create a steering committee for the renewal process. Chris recommends the Castro CBD consider expanding to include some of the newer blocks with commercial, for instance 18th from Hartford to Noe. Board could also consider expanding to include some residential blocks. Questions and answers. Yes, we can start the process as early as we want. Chris will send a spread sheet with tasks and timeline. Executive Committee agreed we should start as soon as possible.
- III. Office Space Update: Reviewed Jamal's draft email to Scott. Alan feels that it has to be more formal and legal. Alan will draft formal letter and attachments that will be on CBD letterhead.
- IV. Review Bylaws for Possible Updates: Reviewed bylaws, added section on nominating board members, also add language that Brown Act supercedes these bylaws. Andrea to review entire document and make additional recommendations at next Exec. Comm. meeting.
- V. Public Comment: John made a comment about Harvey Milk Plaza.
- VI. Adjourn: 10:04 a.m.

Minutes taken and prepared by Andrea Aiello
Approved 2/1/18