

**Castro/Upper Market CBD
Executive Committee Meeting
April 4, 2017 Minutes**

Committee Members Present: President Scott James, Vice President Alan Lau, Secretary Pauline Scholten

Staff/Guests: Andrea Aiello, Executive Director; Emily Leys, Retreat Facilitator

- I. Introductions/Brown Act/Approve Minutes: Meeting called to order at 10:08 a.m. All members introduced themselves. Scott reviewed the Brown Act. **Motion:** (PS1, AL2) Approve minutes March 6, 2017 call for public comment, there was none minutes approved.
- II. Retreat: Emily distributed detailed agenda for the 2 day retreat. She reviewed pre work questions/survey that has been prepared for board members to complete. Discussion on all details. Also, would like board members to take responsibility for “energizer” activity. Scott discussed the research he is doing on how the neighborhood votes, he will prepare powerpoint. Andrea discussed logistics of hotel and meeting area/restaurant. Andrea to send 2015 retreat notes to Exec. Committee members.
- III. Annual Report & Annual Social: Andrea presented draft of annual report. Comments made, she will get back to LCP on comments. Discussed annual social, still waiting to hear back from The Center.
- IV. Closed Session: Postponed until next month.
- V. Public Comment: There was none.
- VI. Adjourn: 11:00 a.m.

Minutes taken and prepared by Andrea Aiello
Approved May 9, 2017