



CASTRO/UPPER MARKET COMMUNITY BENEFIT DISTRICT

584 Castro Street #336; San Francisco CA 94114

www.CastroCBD.org 415-500-1181

Minutes of the Regular Monthly Board of Directors Meeting on August 11, 2016

Castro Community Meeting Room; 501 Castro Street, Second Floor; San Francisco, California

The meeting was called to order at 6:03 pm by Treasurer and Acting Chair Alan Lau. A basic quorum was present and maintained throughout the meeting.

Directors Present: Alan Lau, Hubert Ban, Alex Harken, Pat Sahagun, Shawn Vergara

Directors Absent and Excused: Joel Bubeck, Brian Gougherty, President Scott James, Jim Laufenberg, Secretary Pauline Scholten

Excused Staff, Guests Present: Executive Direct Andrea Aiello, Program Coordinator Kristin Wojkowski (taking Minutes) Members of the Public Chris Corgus **Staff Absent:**

Brown Act Notice

Alan summarized California's Brown Act, as its rules apply to the CBD's board meetings. They include provisions that meetings are publicly noticed in advance and are open to the public; for public comment before any vote is taken on each agenda item and following committee reports; and for general public comment, scheduled as Item 4 on the agenda for this meeting, to be called in order but no later than 7:55pm. Guests who interrupt or are otherwise disruptive of the meeting will be given a verbal warning. If a second interruption or disruption by the individual(s) occurs at the meeting, they will be asked to leave. A copy of the meeting agenda was publicly posted timely in advance, on-line at www.castrocbd.org and at the S.F. Public Library, 100 Larkin Street. A copy of the board package was available for public review at the meeting.

Introductions

Board members introduced themselves and noted any current, potential conflicts of interest. Guests were invited (but not required) to introduce themselves and to sign in.

Acting Chair Alan Lau made **Motion** to change agenda item F) Land Use Committee Report to before E) Finance Committee Report as a courtesy to guest, Chris Corgus, AH2, Approved.

Board Meeting Minutes from June 9, 2016

Motion M-AL, SV2 to approve June 9, 2016 minutes. No changes. A call for public comment was made on the June 9, 2016 minutes (there was none), those minutes were *approved*.

Executive Director's Report

Andrea made announcements about the new version of the Out & About maps which show where the Rainbow Honor Walk plaques are located. Changes to new map were co-sponsored by the Rainbow Honor Walk and the Human Rights Campaign.

Ads placed in the BAR and the SF Examiner and palm postcards for Live! In the Castro events were passed around. We are hosting an art pop-up in the Plaza on the third Wednesday of the month. We currently have only 2 vendors for August and are looking for additional artists.

The Plaza Steward program is up and running. We currently have 1 steward, Blake working 35 hours. Blake will attend September meeting to be introduced to the board.

There is currently no Castro Cares officer on duty during the daytime hours. Eugene is out due to health issues. Patrol Special does not have additional staff as of yet. 10B officers are twice as costly. It's not ideal, but better than nothing as the difference not having an officer on foot patrol is noticeable.

President's Report

President Scott James will be absent for the months of August and September.

Executive Committee Report

Board applicant Hubert Ban introduced himself and talked about his work and civic affiliations. Andrea explained Hubert's seat is an odd number seat which means he will be up for re-election in 2017. A call for Board and Public comment was made. Guest, Chris Corgus commented that as a member of the Greater Rincon CBD, it is refreshing to have someone want to volunteer. Hubert stepped out of the room to allow for a vote.

Approved unanimously.

Land Use Committee Report

Andrea started a talk about the Katara Real Estate space. A letter has been drafted urging the builder to reconsider the design. We support ongoing occupancy for the small businesses. The objection in the letter is to the overhang on the corner of the building design. The second concern is having the BMR units on site.

Chris Corgis introduced himself and talked about the multiple iterations of this construction project. He has a small economic interest in the project. Current tenants are still in space as project progresses. Felt it was moral issue over speeding up the project. There has been no decision regarding on site BMR units but it's their legal right to have on or off site. Chris asked for questions. Andrea wanted to know if the overhang could be addressed without delaying project. Alan asked if area is an entrance. No, it is not.

Alan asked for questions. **Motion** from Committee to send letter as is, Approved.

Finance Committee Report

Committee member Alex Harken reported. Treasurer Alan Lau apologized for the budget delay of two months. We spent more than expected due to grants being received late. There is \$32,000 in pot as we start the new fiscal year. CBD footprint might increase in airspace, which means more assessment dollars without increasing services. Contingency funds should be used toward CBD renewal. Alex asked for questions. Andrea commented on the \$3.00 budget deficit, asked if the \$3.00 could be modified to zero. Approved. Andrea asked for allocation of \$15,000 from contingency to DISI to serve as matching funds for Community Grant, which requires matching money or volunteer time to be approved at September meeting.

Motion made by Finance Committee to approve budget, Approved.

District Identity and Streetscape Committee (DISI) Report

Andrea Aiello led the report. Aphidoidea will present The Seed project to the Arts Commission at a hearing on Wednesday. Andrea does not foresee any problems. There was a group walk in July to come up with beautification ideas. Ideas included painting utility boxes, creating "way finding" signs, signs for the Wiggle and bike repair. September 23rd is the idea due date.

Services Committee Report

Andrea did not bring report. Services Committee is working on community services evaluation. Will postpone until September for feedback. There will be a survey sent out to board members. Please complete the survey.

General Public Comment

At 7:15 pm the next Agenda item for General Public Comment was called. There were no public comments.

Adjournment

Motion to adjourn PS, AH2. The meeting was adjourned at 7:20 p.m.

Minutes taken and prepared by Kristin Wojkowski

Date Approved _09/08/16_____



Pauline Scholten, Secretary