

**Castro/Upper Market Community Benefit District
Executive Committee Meeting Minutes
February 27, 2020**

10:30 – 10:46 a.m.

Present: Justine Shoemaker President, Jim Laufenberg Secretary

Guests/Staff: Andrea Aiello Executive Director, Paul Margolis OurTown SF

Members of Public: None

- I. Introductions/Brown Act/Minutes Approval:
Come to order at 10: 30 am Brown Act read. Motion to approve January 7, 2020 minutes made by AL1, JS2. Motion approved
- II. General Public Comment: None
- III. Discussion and Consideration to Approve Legal Retainer Agreement for \$5,000. This is a budgeted item, but attorney need documented approval from the Castro CBD:
Motion JL1, JS2 To approve legal retainer for \$5000, as budgeted. Motion Approved.
- IV. Discussion: Spring 2020 Annual Social: Discussion
- V. Discussion and Possible Consideration of Approval of Fiscal Sponsor Agreement with Our Town SF: Paul Margolis presented the history of OurTown SF Non-Profit Expo. This will be the 5th Annual event, 150 groups have already signed up. The purpose of the Non-profit Expo is to drive new volunteers and clients to the non-profits. Discussion. Andrea reported that the only way that OEWD can provide funding at this point to this important project is to amend an existing contract. OurTown SF's current fiscal sponsor does not have any contracts with OEWD. The Castro CBD is really the only option. Discussion. Motion approved.
- VI. Adjourn: Motion to adjourn 10:14 a.m. JS1, AL2 approved.

Minutes taken and prepared by Andrea Aiello