



CASTRO/UPPER MARKET COMMUNITY BENEFIT DISTRICT

584 Castro Street #336; San Francisco CA 94114

www.CastroCBD.org 415/500-1181

Minutes of the Regular Monthly Board of Directors Meeting on July 13, 2017

The meeting was called to order at 6:00 pm by President Scott James. A basic quorum was present and maintained throughout the meeting.

Directors Present: Chase Chambers, Treasurer Alex Harken, Peter Laska, Jim Laufenberg, President Scott James, Secretary Pauline Scholten,

Directors Absent and Excused: Brian Gougherty, Alan Lau, Pat Sahagun, Shawn Vergara

Staff Present: Andrea Aiello, Kristin Wojkowski (taking minutes) **Guests Present:** John Goldsmith

Brown Act Notice

Scott summarized California's Brown Act, as its rules apply to the CBD's board meetings. They include provisions that meetings are publicly noticed in advance and are open to the public; for public comment before any vote is taken on each agenda item and following committee reports; and for general public comment, scheduled as Item 4 on the agenda for this meeting, to be called in order but no later than 6:55pm. Guests who interrupt or are otherwise disruptive of the meeting will be given a verbal warning. If a second interruption or disruption by the individual(s) occurs at the meeting, they will be asked to leave. A copy of the meeting agenda was publicly posted timely in advance, on-line at www.castrocbd.org and at the S.F. Public Library, 100 Larkin Street. A copy of the board package was available for public review at the meeting.

Introductions

Board members introduced themselves and noted any current, potential conflicts of interest.

Board Meeting Minutes from June 8, 2017 & April 13, 2017

Board Motion M-SJ1, JL2, to approve minutes. No changes. A call for public comment was made. (there was none), those minutes were approved.

President's Report

Scott James reported current board member Shawn Vergara will resign. The board is sorry to lose him. We'd like to have another representative of "night-time" Castro" on the board. How can the board be more productive? The survey sent to board members following the board retreat had 9 of 11 responses. Recommendation is executive committee will come up with an action plan.

Scott talked about current issues with the CBD sharing space with the Writer's Coop. The writer's feel there are lots of "unknowns" from Block by Block using the space. Writers from the Coop are successful writers with two published books this month alone. As contractors, Block by Block is our vendor. Office space isn't a part of our contract with BBB, nor breakroom or storage. CBD space is not designed for our current use. Scott would like the Coop to continue to use the space. Suggested the issue go to the Services Committee.

Andrea talked about the CBD being better due to the close proximity of the Clean Team. Acknowledges that both sides aren't happy with current situation. Jim Laufenberg suggested another possible solution – funding a

bathroom installation downstairs. We'd previously tried this and could not figure out how. Currently, the bathroom use and leaving cleaning carts in the hallway are the main issues.

President Scott James will take a hiatus from the board for about six months to focus on his writing.

Executive Committee Report

The board welcomes Jamal Cool. Jamal is from the neighborhood and understands the goals and processes of the CBD now. His family has deep community roots. He sees himself as seeing both sides of resident and property management issues. **The executive committee recommends seat to Jamal. Unanimously approved.** Welcome Jamal!

Finance Committee Report

Treasurer Alex Harken gave a review of Q4. The balance sheet is strong and the CBD is in good shape. Revenue variances are due to 10B not being used and 2 grants we did not plan for. Most items are close to what we budgeted. Reserve goal is up to \$75,000 for renewal. We will also apply for grants. A call for questions was made. There were none.

Finance committee recommends approving FY17-18 budget – Passed.

Finance committee recommends approving NBS Engineering for assessment study to update parcel information and addresses – Approved.

DISI Committee Report

Brian Gougherty reported the recent meeting was regarding fundraising for Harvey Milk Plaza. Working on getting to one final design. Grant of \$91,000 was received for Pink Triangle Park. Volunteer and coordinator John Goldsmith introduced himself. Currently 5 or 6 pylons are cracked. The grant will create ADA accessible access to the park with wide paths, We could fundraise for art repairs. The city moved the nearby bus stop so entry to the park is more visible. MTA is hoping the stop will stay by Pottery Barn. Moscone Center is renovating and will donate 13 granite seating blocks to be incorporated into Pink Triangle Park. The Seed will be installed in September. The Mayor will attend. A call was made for questions. There were none.

The committee recommends approving the \$91,419 contract with the City of SF for the Community Challenge Grant. **Motion was made by BG, JL2. Approved.**

Services Committee Report

Chase Chambers reported. The services committee recommends approving the \$28,000 contract with the Public Health Foundation (HOT) Enterprise for Castro Cares. Contract is similar to the current contract. A call for questions or comments was made. There were none. **JL made Motion, CC2. Approved.**

Patrol Special contract includes a 4% increase to cost. **JL made Motion to accept contract, CC2. Approved.** Block by Block contract - budget surplus was passed on to increase wages. **JL made Motion was made to approve contract, CC2. Approved.**

General Public Comment


At 7:25 pm the next Agenda item for General Public Comment was called. There were none.

Adjournment

The meeting was adjourned at 7:30 p.m.

Minutes taken and prepared by Kristin Wojkowski

Date Approved August 10, 2017


Pauline Scholten, Secretary

CastroCBDMinutesBoard07132017