

**Castro/Upper Market Community Benefit District
Land Use Committee**

April 25, 2016 9:00 – 10:00 am

Minutes

Present: Alan Lau, Scott James, Shawn Vergara, Helen McClure

Absent/Excused: , Jim Laufenberg

Guests/Staff: Andrea Aiello, Executive Director; Rick Kurylo, OEWD

- I. Introductions/Brown Act/Minutes
 - a) Meeting began at 9:04 a.m. Reviewed Brown Act. Committee members introduced themselves. **Motion:** (JLM, AL2) To approve March 28, 2016 minutes. Call for public comment, there was none. Motion approved.

- II. Retail Strategy Implementation
 - a) Rick and Andrea reviewed the draft work plan and budget for the \$25,000 grant. Rick discussed his experience in this area when he worked for a Main Street program in San Diego. Much discussion. Agreed on deliverables and budget for grant, see attached.

- III. Land Use Committee Documents Review
 - a) Andrea reviewed the evaluation documents that have been developed for the Land Use Committee. Discussed the use of “approval with conditions”. Clarified that we have no legislative or legal authority, we are only providing information to the Planning Commissioners through this process.

- IV. Meeting with Planning Director & Commissioners

Letter has been sent to John Rahaim.

- V. Public Comment

There was none.

- VI. Adjourn

10:10 a.m.

Minutes taken and prepared by Andrea Aiello

Approved 5/22/16