CASTRO/UPPER MARKET COMMUNITY BENEFIT DISTRICT
584 Castro Street #336; San Francisco CA 94114
www.CastroCBD.org 415-500-1181

Minutes of the regular Bi-Monthly BOARD OF DIRECTORS MEETING on October 18, 2018
Held at 630 Valencia St. SFPD Mission Station

Directors Present: President Jamal Cool, Peter Laska, Vice President Alan Lau, Secretary Jim Laufenberg, Justine Shoemaker

Directors Absent and Excused: Hubert Ban, Treasurer Alex Harken, Helen McClure, Pat Sahagun Staff Present: Andrea Aiello, Kristin Wojkowski (taking minutes) Guests Present: Shana McHaffey, Scott James

1. CALL TO ORDER AND INTRODUCTIONS: The meeting was called to order at 6:06 pm by Board President Jamal Cool. A basic quorum was present and maintained throughout the meeting.

Brown Act Notice

Jamal summarized California’s Brown Act, as its rules apply to the CBD’s board meetings. They include provisions that meetings are publicly noticed in advance and are open to the public; for public comment before any vote is taken on each agenda item and following committee reports; and for general public comment, scheduled as Item 5 on the agenda for this meeting, to be called in order but no later than 7:25 pm. Guests who interrupt or are otherwise disruptive of the meeting will be given a verbal warning. If a second interruption or disruption by the individual(s) occurs at the meeting, they will be asked to leave. A copy of the meeting agenda was publicly posted timely in advance, on-line at www.castrocbd.org and at the S.F. Public Library, 100 Larkin Street. A copy of the board package was available for public review at the meeting.

2. APPROVE August 8, 2018 CBD BOARD MEETING MINUTES
Board Motion M-AL, JL2nd, to approve minutes. No changes were called for. A call for public comment was made. There was none. Motion was approved.

3. ANNOUNCEMENTS
A. Executive Director’s Report
Andrea Aiello talked about attending the Supervisors meeting on homelessness and healthy streets. There’s also been more attention provided by both the clean team and SFPD to the south side of the 2200 block of Market Street, where there have been a lot of problems lately. Andrea met with SFPD, merchants and property owner for this block to begin to problem solve. The CBD contract for $28,000 with the SF AIDS Foundation has been
signed. Michael Delarosa will be our part-time worker. The CBD successfully sold t-shirts at the Castro Street Fair.

B. President’s Report
Jamal reported on the Castro Cares Fundraiser, increasing board membership, renewal consultant proposals & the CBD’s move and announced the CBD’s CUA will be heard at the Planning Commission on November 8, 2018.

4. COMMITTEE REPORTS
A. Executive Committee Report: Andrea Aiello reported on the CBD office move. Andrea is collecting letters of support. The Executive Committee will create timeline for the lease. Public comment was called for. There was none.

1) Motion by the Executive Committee: Consideration for approval to waive requirement for board applicants to have served on a committee for three months prior to application. A call for public comment was made. There were none. Approved.

2) Michael Lewis rescinded Board application.

3) Motion by the Executive Committee: Consideration for authorizing Board applicant, Crispin Hollings, for a two-year term on the Board of Directors. Discussion. A call for public comment was made, there was none. Approved.

4) Motion from the Executive Committee: Consideration for authorizing the Executive Committee to have the authority to take action on a land use issue when the issue is to come before the Planning Commission before the full CBD board is able to deliberate and take action, this authority is granted only if and when the Land Use committee has already deliberated and has made a recommendation to the board. A call for public comments was made. There were none. Approved.

B. FINANCE COMMITTEE REPORT
1) Motion from the Finance Committee: authorization to amend the Fiscal & Governance Policy Manual to change the classification of assessment payments from unrestricted to restricted revenue. Recommended by the Finance Committee. Discussion, call for public comment, there was none. Approved.

C. DISTRICT IDENTITY & STREETSCAPE COMMITTEE REPORT
1) Andrea Aiello shared a video about the Harvey Milk Plaza project, discussion ensued.

D. LAND USE COMMITTEE REPORT
1) Motion from Land Use Committee: consideration for authorization to support CU for the Flore Store at 258 Noe Street. The nail salon (current business) will be relocated. The project is earning high praise. There will be no use of cannabis on the property. Only sales. Public comments were called for. There were none. Approved.

2) Motion from Land Use Committee: consideration for authorization to support CU for Sugar 3989 17th Street. Discussion: two new cannabis businesses potentially opening fairly close to each other. They are a bit different, serving different niches of the market. Public comment was called for. There was none. Approved.

3) Motion from Land Use Committee: consideration for authorization to support CU for Brewcade 2200 Market Street. Jim L. Reported Bottelion is closing. Brewcade would like to expand for families & food until 6pm then move to 21+. They would like to add more machines, games and a restaurant. Board discussion. A call for questions and comments was made. Member of the public, Scott James, condominium owner at 2200 Market St. spoke on this topic. Approved.

E. RENEWAL COMMITTEE REPORT
1) Removed
2) Alan Lau reported on interviewing Urban Place, Puma & NBS. **Motion from Renewal Committee**: To empower Renewal committee to negotiate the scope of work and final budget for the renewal consultant contract, not to exceed $65,000, with Executive Committee final oversight and approval. Discussed. A call for public comment was made. There were none. **Approved**.

2) If Castro CBD is awarded renewal grant, and contract is received before the next board meeting, to approve OEWD contract for up to $20,000 for CBD Renewal. A call for public comments was made. There were none. **Motion JL1, AL2. Approved**.

**5. General Public Comment**
At 7:20pm the next Agenda item for General Public Comment was called. There was none.

**6. Adjournment**

*Motion was made (JL1, AL2) to adjourn.* The meeting was adjourned at 7:33pm

Minutes taken and prepared by Kristin Wojkowski

Date Approved _December 13, 2018_ ________

[Signature]

Jim Laufenberg, Secretary